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13 December 1951

Advisor for Management

Office of General Counsel

Adoption of Standard Form 95 (Claim for Damage and Injury)

OGC Has Reviewed

1. This office wishes to recommend that this Agency adopt and utilize Standard Form 95 (Claim for Damage and Injury). Mr. John Finn, Claims Division of the Department of Justice, advises us that this is almost universally used in other Government agencies and is of great value in tort claims against the Government.

2. The form requires the claimant to specify specifically the dollar amount of his claim, and once having done so, is precluded from increasing the claim. In addition, the form will have certain advantages in minimizing the correspondence that is necessary every time a claim is filed against this Agency.

LAWRENCE R. HOUSTON

OGC/MLE/McD

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